

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING**

**Tuesday, 7:00 pm**

**December 20, 2016**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on December 20, 2016 at 7:00 p.m. at Licking Heights High School, 4000 Mink St, Pataskala with Mrs. Nicole Roth, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, and Mr. Richard Wand.

**Resolution #12-16-239. ADOPTION OF AGENDA**

Roth moves and Wand seconds that the Board of Education adopts the agenda.

AYES: Roth, Wand, Bagley, Russ

President declared motion carried.

**Presentation of Prepared Remarks by the Public**

Mayor-Mike Compton-Pataskala-Anti-Drug Task Force

**Resolution #12-16-240. APPOINTMENT OF NEW BOARD MEMBER**

Mrs. Roth moved and Mr. Bagley seconded;

Whereas, a vacancy has been caused on the board of education by reason of resignation of long-time board member Mr. Matthew Satterwhite;

and Whereas, this board of education has by law the authority to fill a vacancy for the unexpired term thereof;

Now; therefore, be it resolved by a majority vote of all the remaining members of the board of education of the Licking Heights Local School District that Mr. Paul Johnson be, and hereby is, appointed as of December 20, 2016 to serve as a member of the board of education of this school district for the unexpired term of Mr. Matthew Satterwhite ending on December 31, 2017.

AYES: Roth, Bagley, Russ Wand

President declared motion carried.

Administration of the Oath of Office by Mr. Tim Bubb, Licking County Commissioner to Mr. Paul Johnson, newly appointed board member, to serve the remainder of the term ending December 31, 2017.

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**Discussions:**

A. Board Committees

		<u>Meeting Dates</u>
1. Finance	Richard Wand and Tracy Russ	December 8, 2016
2. Curriculum	Nicole Roth and _____	December 14, 2016
3. Building and Grounds	Tracy Russ and Brian Bagley	December 15, 2016
4. Policy	Nicole Roth and _____	-
5. Community Outreach	Richard Wand and Brian Bagley	November 21, 2016
6. Technology	Richard Wand and Brian Bagley	November 10, 2016

**Resolution #12-16-241. CONSENT AGENDA**

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approve the consent agenda – Item A through C. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience, 2. Proof of proper certification, 3. Clean results from a criminal records check, and 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignation(s)

- a. Beth Klein, 4<sup>th</sup> Grade, West Elementary, effective May 26, 2017 for retirement purposes.
- b. RuthAnn Murdoch, Cafeteria Monitor, Central, Transportation, effective January 2, 2017.
- c. Adam Cogar, Head HS Cheerleading - Winter, High School, effective December 7, 2016.
- d. Lorena Lohr, Assistant HS Cheerleading - Winter, High School, effective December 2, 2016.

Comment: Ms. Lohr and Mr. Cogar are exchanging positions.

- e. Loretta Baumann, Bus Driver, Transportation, effective January 2, 2017.
- f. Loretta Baumann, Cafeteria Monitor, West and High, Transportation, effective January 2, 2017.
- g. Jill McInerney, Head HS Diving, High School, effective December 9, 2016.

Comment: Ms. McInerney’s resignation is due to the fact that there were no participants for the 2016/2017 school year.

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2. Employment, Classified, 2016/2017

- a. Judy Carruthers, Cafeteria Monitor, West Elementary, 43 Days Prorated to 29 days / currently on a continuing contract / 2.5 hours / Fridays / (step 6) salary of \$15.05/hr. (Category E) effective November 18, 2016 (Replacing Matthew Charles).
- b. Jim Scarberry, Cafeteria Monitor, West Elementary, 79 Days Prorated to 52 days / currently on a 1 year contract / 2.5 hours / Mondays and Wednesdays / (step 2) salary of \$13.43/hr. (Category E) effective November 21, 2016 (Replacing Matthew Charles).
- c. Ethan Green, Tecchnology Student Worker, Technology, CBI, at \$8.10 per hour, not to exceed 20 hours per week, effective November 29, 2016 through May 26, 2017.
- d. Stephanie Skory, Server/Helper, Food Service, LH North, 189 Days Prorated to 106 days / 1 year contract / 3 hours / (step 0) salary of \$11.39/Hr. (Category C) effective December 12, 2016 (Replacing Judy Carruthers who moved to Cafeteria Monitor at West).

3. Employment, Certified, 2016/2017

- a. Steve Lesmes, Physical Education/Health, Central, 185 days Prorated to 94, 1 year contract at a salary of (M - Level 3) \$42,968 effective January 9, 2017 (Due to increase in student enrollment).

4. Employment, Supplementals, 2016/2017

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Gregory Bossick	Quiz Bowl Advisor	Central	5	4	\$974
Robert Price	MS Wrestling	Central	3	12	\$2020
Lorena Lohr	Head HS Cheerleading – Winter	High	2	0	\$2155
Adam Cogar	Asst. HS Cheerleading – Winter	High	3	0	\$1611

- 5. Approve Sarah Hoker for Home Instruction Tutor, 2016-2017 school year at 5 hours per week at a rate of \$25.00 per hour plus mileage at the prevailing IRS rate.
- 6. Approve Lauren Johnston for Home Instruction Tutor, 2016-2017 school year at 5 hours per week at a rate of \$25.00 per hour plus mileage at the prevailing IRS rate.
- 7. Approve Melissa Carter, Secretary II, High School, 5 extra days at her hourly rate of \$18.79 for 8 hours a day for building activities and preparation for the second semester for the 2016/2017 school year.

- B. Approve the following students impractical to transport for the 2016/2017 school year, as provided in the back-up materials.

Abigail S.                      Grade 9                      Newark Catholic

- C. Approve the following teachers at a rate of \$24.00 per hour at .25 hours per day to assist with morning drop-off of students at Central.

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Matthew Cindia  
Brad Slater

AYES: Roth, Russ, Bagley, Johnson, Wand

President declared motion carried.

**Resolution #12-16-242. ACTION AGENDA**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves:

- a. Minutes of the November 21, 2016 Regular Meeting
- b. Minutes of the December 7, 2016 Executive Session
- c. Minutes of the December 8, 2016 Executive Session

AYES: Wand, Russ, Bagley, Johnson, Roth

President declared motion carried.

**Resolution #12-16-243. FINANCIAL REPORT**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the Treasurer's November Financial Report, as provided in the back-up materials.

AYES: Russ, Wand, Bagley, Johnson, Roth

President declared motion carried.

**Resolution #12-16-244. LEASE**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the lease agreement for David Fravel to use 125.49 acres of District farmland for calendar year 2017. Mr. Fravel will pay the District \$19,543.81 per the lease agreement for use of this land.

Comment: Mr. Fravel will pay 1/3 by June 1, 2017 and 2/3 by December 1, 2017. This contract concludes December 31, 2017.

AYES: Wand, Russ, Bagley, Johnson, Roth

President declared motion carried.

**Resolution #12-16-245. BONDS**

Mr. Wand moved and Mrs. Roth seconded that the Board of Education approves special needs/state consent resolution as provided in the back-up materials.

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**RESOLUTION REQUESTING STATE CONSENTS  
TO ISSUE BONDS OF THE SCHOOL DISTRICT  
IN AN AMOUNT NOT TO EXCEED \$50,600,000  
AND TO SUBMIT QUESTION OF SUCH  
ISSUANCE TO THE ELECTORS**

(Ohio Revised Code Section 133.06)

NOW, THEREFORE, BE IT RESOLVED and hereby determined by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, that:

Section 1. It is necessary for the purpose of constructing and renovating school facilities, including a new high school, and locally funded initiatives under the Classroom Facilities Assistance Program of the Ohio School Facilities Commission; furnishing and equipping the same, including buses and motor vehicles for school use; improving the sites thereof; and acquiring land and interests in land, to issue and sell bonds of the School District in an amount not to exceed \$50,600,000 (the "Bonds").

Section 2. The School District requests consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 4% but not to exceed 9% of the tax valuation of said School District, all in accordance with Ohio Revised Code ("Revised Code") Section 133.06.

Section 3. The School District is hereby declared to be a "special needs" district within the meaning of Revised Code Section 133.06(E) because the student population of the School District is not being adequately serviced by the existing permanent improvements of the School District and the School District cannot obtain sufficient funds within the limitations of Revised Code Section 133.06(B) to provide additional or improved permanent improvements in time to meet such needs.

Section 4. The School District requests consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 9% of the tax valuation of said School District, all in accordance with Revised Code Section 133.06.

Section 5. The Board intends to submit the question of issuing the Bonds to the electors of the School District at the election to be held at the usual voting places within the School District on May 2, 2017.

Section 6. All formal actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

Section 7. The Treasurer of this Board is hereby authorized and directed to certify a copy of this resolution to the Superintendent of Public Instruction and to the Tax Commissioner of Ohio.

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AYES: Wand, Roth, Bagley, Johnson, Russ

President declared motion carried.

**Resolution #12-16-246. POLICY**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the first reading of the following new policy as provided in the back-up material:

Investments

AYES: Russ, Wand, Bagley, Johnson, Roth

President declared motion carried.

**Resolution #12-16-247. POLICY**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the third and final reading and adopts the following new policy as provided in the back-up material:

Financial Post-Issuance Compliance Policy

AYES: Wand, Russ, Bagley, Johnson, Wand

President declared motion carried.

**Resolution #12-16-248. FUND TRANSFER**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the following transfer of funds:

From:	General Fund (001)	\$74,584.77
To:	Debt Retirement Fund (002)	\$74,584.77

Comment: To correct posting error.

From:	Permanent Improvement Fund (003)	\$609,826.47
To:	Debt Retirement Fund (002)	\$609,826.47

Comment: To repay COPS (Certification of Participation).

AYES: Wand, Russ, Bagley, Johnson, Roth

President declared motion carried.

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**Resolution #12-16-249. DONATIONS**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the following donations:

1. Licking Heights West Elementary PTO donated \$1,000 for an Author Visit.

AYES: Roth, Bagley, Johnson, Russ, Wand

President declared motion carried.

**Resolution #12-16-250. GRADUATION**

Mr. Wand moved and Mrs. Roth seconded that the Board of Education approves the contract with Value City Arena, Jerome Schottenstein Center, graduation at a cost not to exceed \$20,837.00 for the 2019 event and \$21,879.00 for the 2020 event.

Comment: In order to keep graduation on the last Saturday of May, we have scheduled years 2019 and 2020.

AYES: Wand, Roth, Bagley, Johnson, Russ

President declared motion carried.

**Resolution #12-16-251. AGREEMENT**

Mr. Bagley moved and Mrs. Russ seconded that the Board of Education approves the lease agreement between Licking Heights and Grace Fellowship Church, to use the High School as provided in the back-up material.

AYES: Bagley, Russ, Johnson, Roth, Wand

President declared motion carried.

**Resolution #12-16-252. PURCHASE**

Mrs. Russ moved and Mr. Bagley seconded that the Board of Education approves the purchase of three 2017 Dodge Grand Caravans with Lifetime Powertrain Warranties from Liberty Chrysler Dodge in Pataskala, as provided in the back-up material.

AYES: Russ, Bagley, Johnson, Roth, Wand

President declared motion carried.

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**Resolution #12-16-253. QUIZ BOWL**

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approves the Central Middle School Quiz Bowl students to attend a tournament at Smithville High School on January 21, 2017 due to the distance being over 100 miles from the Licking Heights School District.

AYES: Roth, Russ, Bagley, Johnson, Wand

President declared motion carried.

**Resolution #12-16-254. CHOIR**

Mrs. Russ moved and Mrs. Roth seconded that the Board of Education approves the High School Choir students to travel to Toronto, Canada from February 16 – February 17, 2018 for cultural experience and performance.

AYES: Russ, Roth, Bagley, Johnson, Wand

President declared motion carried.

**Resolution #12-16-255. EMPLOYEE CONTRACTS**

Mr. Wand moved and Mr. Bagley seconded that the Board of Education approves the 2016/2017 Exempted, Supervisors, and Administrators personnel contracts, as provided in the back-up materials.

AYES: Wand, Bagley, Johnson, Roth, Russ

President declared motion carried

**Resolution #12-16-256. VENDOR CONTRACT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the contract to enter into a professional services contract with Burges and Burges. Through the process Burges and Burges will review the impact of current facilities on education and conduct sessions with staff, parents and residents to determine how they view current school facility conditions and proposed solutions, as well as, their priorities for improvement. The professional service contract also will include an engagement component of stakeholders with an overall synthezation and collective research to make strategic facility recommendations to the board of education and the administration. The cost of the professional services contract is \$8,000.

AYES: Roth, Bagley, Johnson, Russ, Wand

President declared motion carried.



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**Resolution #12-16-257. POLICY**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approves the first reading of the following revised policies as provided in the back-up material:

Appointees  
Committees

AYES: Roth, Wand, Bagley, Johnson, Russ

President declared motion carried.

**Resolution #12-16-258. PRESIDENT PRO TEM**

Mr. Wand moved and Mr. Bagley seconded that the Board of Education approves to appoint Mrs. Nicole Roth as President Pro Tem at the January 10, 2017 Organizational Meeting.

AYES: Wand, Bagley, Johnson, Russ

ABSTAINED: Roth

President declared motion carried.

**Superintendent Comments:**

January 10, 2017 Organizational Meeting  
January 17, 2017 Regular Board Meeting-Community Outreach prior to meeting  
Door Barricades Devices  
New Albany International Beauty Park: Proposed Tax Increment Financing

**Resolution #12-16-259. ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned.  
Time: 8:40 p.m.

AYES: Roth, Bagley, Johnson, Russ, Wand

President declared motion carried.

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PRESIDENT

TREASURER